

**MAYOR AND COUNCIL MEETING      BARNEGAT LIGHT      September 19, 2012, 2012**

**THE CAUCUS MEETING** of the Mayor and Council was called to order by Mayor Larson at 4:30pm at the Borough Hall, on East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the New Jersey Open Public Meetings Act by posting a copy of the notice of this meeting on the bulletin board in the Borough Hall on January 6, 2012 and by mailing a copy of the notice to the Beach Haven Times and Asbury Park Press, newspapers designated by Mayor and Council on January 6, 2012, to receive such notice, and by filing a copy of the notice with the Borough Clerk on January 6, 2012.

**ROLL CALL: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**  
**ABSENT: SPARK and BOSSI**  
**ALSO PRESENT: MAYOR LARSON, TERRY F. BRADY, ESQ. AND GAIL WETMORE, RMC**

**Mayor Larson** asked if anyone had anything for caucus. Dottie Reynolds brought up the spay and neuter cat program that she is involved in and wanted to know if the council was interested in doing it here. She mentioned that today they took care of Gratton Sumner's cat colony. There was no definitive answer, but the council did question what it would cost us. She said they recently did it in Harvey Cedars and that HC is going to buy them more cat traps. Also, Dottie mentioned the ordinance that is on for this evening raising the cost of a holiday beach badge to \$27.00 until December 31, 2012. The rest of the badges will stay the same. Mayor Larson said he was not aware that it cost more for the badge due to the box last year. Finally there was a discussion on whether or not to buy the loaner truck from Lucas. After much discussion it was decided not to purchase it. We have been informed that we will still get a loaner next year from them. On a motion by Reynolds, seconded by Warr and carried by all there was a 5 minute break before the regular meeting.

**THE MEETING** of the Mayor and Council was called to order by Mayor Larson at 5:00pm at the Borough Hall, on East 7th Street. He stated that adequate notice of this meeting has been provided in accordance with the New Jersey Open Public Meetings Act by transmitting notice of same to the Beach Haven Times and the Atlantic City Press on January 6, 2012 and by posting a copy of the notice of this meeting on the bulletin board in the Borough Hall on January 6, 2012 Said news papers were designated by Mayor and Council on January 6, 2012, to receive such notice, and by filing a copy of the notice with the Borough Clerk on January 6, 2012.

**PLEDGE OF ALLEGIANCE**

**THE CLERK** stated that the minutes of this meeting are being recorded and will be on file in the office of the clerk.

**ROLL CALL: MIKULETZKY, SHARPLESS, REYNOLDS, BOSSI, WARR**  
**ABSENT: BOSSI AND SPARK      ALSO PRESENT: MAYOR LARSON, TERRY F. BRADY, ESQ, GAIL J. WETMORE, RMC**

**THE MAYOR** asked for a motion to approve the minutes of the August 15, 2012 regular meeting. On a motion by Warr, seconded by Mikuletzky the minutes were approved.

**MOTION: WARR**  
**SECOND: MIKULETZKY**  
**VOTE:            AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**  
**NAYS: NONE            ABSTAIN: NONE            ABSENT: SPARK AND BOSSI**

**TREASURER'S REPORT:** On a motion by Reynolds, seconded by Warr and carried by all the report was approved.

**MOTION: REYNOLDS**  
**SECOND: WARR**  
**AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**  
**NAYS: NONE      ABSENT: SPARK AND BOSSI      ABSTAIN: NONE**

**BUILDING AND ZONING REPORTS FOR AUGUST: Mayor Larson** asked for a motion to approve the reports. Reynolds so moved, seconded by Mikuletzky.

**MOTION: REYNOLDS**  
**SECOND: SHARPLESS**

VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR  
NAYS: NONE ABSENT: SPARK AND BOSSI ABSTAIN: NONE

**COMMITTEE REPORTS:**

**WATER/SEWER:** Michael Spark was absent and the Mayor asked that the report be made a part of the minutes.

**PUBLIC SAFETY:** Frank Mikuletzky said that he and the Mayor had a meeting with representatives of the First Aide Squad. He recommends we table the ordinance once again. He also mentioned we made some money from court this month.

**DOCKS AND HARBORS:** Scott Sharpless read excerpts from the Docks report and mentioned that everyone has done a good job at the ramp this year. Dottie Reynolds thanked Scott for the work he did on the Concerts this summer.

**BEACHES AND PARKS:** Dottie Reynolds gave the final reports for beaches and parks.

**PUBLIC WORKS:** Dave Bossi was absent and the Mayor asked that the Public Works report be made a part of the minutes.

**FINANCE:** George Warr said that of tonight's bill list \$281,000 is going to the schools. We also will have the audit this evening. He thanked all concerned with another excellent audit - third year with no recommendations.

On a motion by Sharpless, seconded by Warr and carried by all the public session was opened.

Tom Stiles said do not buy a used truck. He also wants water meters in Barnegat Light. On a motion by Warr, seconded by Sharpless the public portion was closed.

**ORDINANCES:**

**SECOND READINGS:**

ORDINANCE NO. 2012-018

**AN ORDINANCE OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) POINT SYSTEM FOR THE MEMBERS OF THE BARNEGAT LIGHT VOLUNTEER FIRE COMPANY.**

The Clerk read the above by title and number and the Mayor asked for a motion. Reynolds moved to table the Ordinance until, seconded by Sharpless and carried by all.

**MOTION: REYNOLDS**

**SECOND: SHARPLESS**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR  
NAYS: NONE ABSTAIN: NONE Absent: Bossi and spark**

ORDINANCE NO. 2012-019

**AN ORDINANCE OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) POINT SYSTEM FOR THE MEMBERS OF THE BARNEGAT LIGHT VOLUNTEER FIRST AID SQUAD.**

**The Clerk** read the above by title and number and the Mayor asked for a motion. Sharpless moved to table the Ordinance, seconded by Reynolds and carried by all.

**MOTION: SHARPLESS**

**SECOND: REYNOLDS**

**VOTE: AYES: MIKULETKY, SHARPLESS, REYNOLDS, BOSSI**

**NAYS: NONE ABSTAIN: NONE ABSENT: SPARK AND BOSSI**

**ORDINANCE 2012-020**

**AN ORDINANCE OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO PROVIDE FOR AN INCREASE IN THE HOLIDAY PRESEASON BEACH BADGE FEE.**

**The Clerk** read the above by title and number and the Mayor asked for a motion to introduce on first reading and publish according to law. Reynolds moved to do so, seconded by Warr.

**MOTION: REYNOLDS**

**SECOND: WARR**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: SPARK AND BOSSI ABSTAIN: NONE**

**RESOLUTIONS:**

**RESOLUTION 12-118**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE REFUND OF TAX OVERPAYMENTS**

**WHEREAS**, the owner of block 8.01 Lot 1 qualifier C009 and block 8.01 Lot 1 qualifier C025 filed tax appeals;

**WHEREAS**, there was a county board judgment that determined a lower assessment;

**WHEREAS**, adjustments were made on the accounts resulting in overpayments;

**WHEREAS**, an overpayment in the amount of \$16.01 occurred on block 8.01 Lot 1 qualifier C009;

**WHEREAS**, an overpayment in the amount of \$352.49 occurred on block 8.01 Lot 1 qualifier C025;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of Barnegat Light, that the Tax Collector be authorized to refund these tax overpayments to the taxpayers.

**DATED: September 19, 2012**

**MOTION: REYNOLDS**

**SECOND: WARR**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: BOSSI AND SPARK ABSTAIN: NONE**

**RESOLUTION 12-119**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS**

**IN THE AMOUNT OF \$572,641.98**

WHEREAS, the Finance Committee of the Borough of Barnegat Light has examined the vouchers presented for payment,

NOW, THEREFORE, BE IT RESOLVED, that the approved vouchers amounting to \$572,641.98 be authorized to be paid upon verification of the Treasurer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

**DATED: SEPTEMBER 19, 2012**

**MOTION: WARR**

**SECOND: MIKULETZKY**

**VOTE:**

**AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE ABSENT: SPARK AND BOSSI ABSTAIN: NONE**

**RESOLUTION 2012-120**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
SUPPORTING PASSAGE OF S1502/A392 ALSO KNOWN  
AS "PEGGY'S LAW"**

**WHEREAS,** S1502/A392, introduced in the Legislature in 2012 to require mandatory reporting to local law enforcement of suspected abuse or exploitation of an elderly person; and

**WHEREAS,** currently, the law provides that other persons may report this information to the ombudsman; and

**WHEREAS,** the proposed legislation also requires that the administrator of elder care facilities shall annually provide all caretakers, social workers, physicians, registered or licensed practical nurses or other professionals employed at the facility with a notice concerning the reporting of suspected abuse or exploitation of an institutionalized elderly person; and

**WHEREAS,** the Borough of Barnegat Light governing body believes it is in the best interest of the citizens of the Borough of Barnegat Light and all of New Jersey to support the passage of this legislation.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, does hereby support passage of New Jersey Legislature Bill S1502/A392 which enacts "Peggy's Law" in order to require mandatory reporting of suspected abuse or exploitation of elderly individuals; and

**BE IT FURTHER RESOLVED** that the Municipal Clerk is hereby directed to distribute copies of this resolution upon passage to the following:

- Governor Chris Christie
- State Assembly Members Diane C. Gove and Brian E.. Rumpf
- The Ocean County Board of Freeholders
- The Ocean County Board of Health
- Ocean County Mayors
- The New Jersey League of Municipalities
- The New Jersey Conference of Mayors

**DATED: SEPTEMBER 19, 2012**

**MOTION: SHARPLESS**

**SECOND: REYNOLDS**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE ABSENT: SPARK AND BOSSI ABSTAIN: NONE**

**RESOLUTION 2012-121**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING S-380/A2027 THE “JESSICA LUNSFORD ACT”**

**WHEREAS**, there is currently pending legislation in the Senate and Assembly that would pass the “Jessica Lunsford Act” which would increase penalties for those who commit sex crimes against minors and for those who harbor or conceal a sex offender; and

**WHEREAS**, currently New Jersey residents are frustrated with what they see as a lack of action and direction by the Legislature on comprehensive initiatives to more effectively protect our children from potential acts of violence committed by sexual predators; and

**WHEREAS**, the bill would prohibit convicted sexual offenders from living near schools, playgrounds and child care centers, as well a properly “tier” sex offenders prior to their release from prison; and

**WHEREAS**, a State Supreme Court decision handed down in 2009 that invalidated several local sex offender residency ordinances seems to have brought any further initiatives concerning sexual offenders to a standstill in the Legislature; and

**WHEREAS**, prior to this, several bipartisan bills were passed by the Legislature and enacted into law that included enhancing penalties for sex offenders who provided false address when registering as well as satellite monitoring for certain sex offenders; and

**WHEREAS**, most states have already passed the Jessica Lunsford Act into law. New Jersey is one of only eight (8) states without this law enacted; and

**WHEREAS**, our children are worthy of such legislation that will seek tougher penalties for sex offenders; and

**WHEREAS**, the safety of our children should be our first and foremost concern and should supersede the rights of any known sex offender.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey supports Senate Bill S-380/Assembly Bill A-2017 which concerns tougher laws for sex offenders and protects the safety and well-being of the children of the State of New Jersey; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be sent to the following:

- Governor Chris Christie
- Senator Diane B. Allen – 7<sup>th</sup> Legislative District
- Senator Steven V. Oroho – 24<sup>th</sup> Legislative District
- 9<sup>th</sup> District Legislators
- All Ocean County Municipalities

**DATED: SEPTEMBER 19, 2012**

**MOTION: SHARPLESS**

**SECOND: WARR**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: SPARK AND BOSSI**

**ABSTAIN: NONE**

**RESOLUTION 2012-122**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RECEIPT OF BIDS FOR THE LEASING OF CERTAIN MUNICIPAL PROPERTY (LIVERY LEASES).**

**WHEREAS**, the Borough of Barnegat Light owns certain properties as set forth on the Notice To Bidders attached hereto and made a part hereof by reference; and the Mayor and Borough Council have determined that these properties are not needed for public use; and

**WHEREAS**, N.J.S.A. 40A:12-24 provides that a municipality may lease any lands or buildings or portions thereof not presently needed for public use to the person who will pay the highest rent therefore; and

**WHEREAS**, the governing body has set a certain price as being the minimum acceptable bid for the leasing of said property, as set forth on the Notice To Bidders attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the properties set forth on the Notice To Bidders, attached hereto and made a part hereof, shall be offered for a three-year livery lease at public auction to the highest bidder thereon. The minimum bid that shall be accepted shall be as set forth on the Notice To Bidders in regard to each said livery lease. The lease auction shall take place at the time, date and place set forth in the published Notice to Bidders. The proposed Livery Lease forms are attached hereto and made a part hereof by reference.

2. That the Mayor and Borough Council of the Borough of Barnegat Light reserve the right to reject any and all bids on said properties.

3. That a notice of said livery lease auction shall be published in the official newspaper of the municipality by two (2) insertions, at least once a week during two consecutive weeks, the last publication to be not earlier than seven (7) days prior to such auction.

**DATED: SEPTEMBER 19, 2012**

**MOTION: MIKULETZKY**

**SECOND: REYNOLDS**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: SPARK AND BOSSI**

**ABSTAIN: NONE**

**RESOLUTION 2012-123**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT FOR THE EAST 14<sup>th</sup> STREET RECONSTRUCTION PROJECT, SUBJECT TO NJDOT APPROVAL.**

**WHEREAS**, the Borough of Barnegat Light duly advertised for the receipt of bids for the East 14<sup>th</sup> Street Reconstruction Project; and

**WHEREAS**, at the time, place and date set for the receipt of bids, 8 bids were received by the Borough as follows:

Johnson Baran Corp	\$ 90,734.41
Earle Asphalt Company	\$ 90,813.13
Mixalia Enterprises	\$ 98,000.00
GWP Enterprises	\$101,943.52
All Surface Asphalt	\$101,966.10
Cardinal Contracting	\$112,519.26
J.F.Kiely Service	no bid
iSqFt Plan Room	no bid

**WHEREAS**, said bids were taken under advisement and have been reviewed by the Borough Engineer and it has been determined that Johnson Baran Corp submitted the lowest responsible bid in accordance with the

bid specifications, said bid being in the amount of \$90,734.41; and

**WHEREAS**, it is the desire of the Mayor and Borough Council of the Borough of Barnegat Light to award a contract for the 14<sup>th</sup> Street Reconstruction Project to Johnson Baran Corp, the lowest bidder; and

**WHEREAS**, part of the funding for said project comes from financing awarded by the NJ Department of Transportation, and the award is, therefore, subject to NJDOT review and approval, per their grant rules and regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the Mayor & Borough Council of the Borough of Barnegat Light do hereby award the contract for the East 14<sup>th</sup> Street Reconstruction Project to Johnson Baran Corp, at the price of \$90,734.41, subject to NJDOT review and approval.

2. That the Mayor and Borough Clerk are hereby authorized to execute an agreement with Johnson Baran Corp, for said project, said agreement to be in conformance with bid specifications and bid submitted by Johnson Baran Corp.

3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following line item appropriations or ordinances constitute the availability of funds for this contract:

Barnegat Light Bond Ordinance 2012-06

4. That a certified copy of this resolution shall be forwarded to Johnson Baran Corp, the NJDOT, the Chief Financial Officer and the Borough Engineer.

**DATED: SEPTEMBER 19, 2012**

**MOTION: REYNOLDS**

**SECOND: SHARPLESS**

**VOTE: AYES: MIKULETAKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: SPARK AND BOSSI ABSTAIN: NONE**

**RESOLUTION 2012-124**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING DOT GRANT FOR EAST 8<sup>TH</sup> STREET RECONSTRUCTION FROM CENTRAL AVENUE TO THE OCEAN FRONT**

**WHEREAS**, The Mayor and Council wishes to submit a grant application and execute a grant agreement with the Department of Transportation for the reconstruction and resurfacing of East 8<sup>th</sup> Street from Central Avenue to the Ocean Front in the amount of \$94,645.00; and

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council, of the Borough of Barnegat Light, formally approves the grant application for the above stated project; and

**BE IT FURTHERER RESOLVED** that the Mayor and Municipal Clerk and Borough Engineer are hereby authorized to submit an electronic grant application identified as BL2013 Barnegat Light Borough 00126 to the New Jersey Department of Transportation on behalf of the Borough of Barnegat Light; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Barnegat Light and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant application.

**DATED: SEPTEMBER 19, 2012**

**MOTION: SHARPLESS**

**SECOND: MIKULETZKY**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: SPARK AND BOSSI**

**ABSTAIN: NONE**

**RESOLUTION 12-125**

**RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING RECEIPT OF AUDIT**

**WHEREAS, N.J.S.A. 40A:5-4** requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and;

**WHEREAS,** the Annual Report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and;

**WHEREAS,** the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27 BB-34, and;

**WHEREAS,** the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

GENERAL COMMENTS

RECOMMENDATIONS

and;

**WHEREAS,** the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

GENERAL COMMENTS

RECOMMENDATIONS

as evidenced by the group affidavit form of the governing body, and;

**WHEREAS,** such resolution of certification shall be adopted by the governing body no later than forty-five days after receipt of the annual audit, as per the regulations of the Local Finance Board, and;

**WHEREAS,** all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

**WHEREAS,** failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

"R.S. 52:27BB-52 -"A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon

conviction, may be fined not more than one thousand dollars (\$ 1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED,** that the governing body of the Borough of Barnegat Light, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated June 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**DATE: SEPTEMBER 19, 2012**

**MOTION: WARR**

**SECOND: MIKULETZKY**

**VOTE: AYES: MIKULETZKY, SHARPLESS, REYNOLDS, WARR**

**NAYS: NONE**

**ABSENT: BOSSI AND SPARK**

**ABSTAIN: NONE**

**CORRESPONDENCE:**

Approval was given for LBI Pack 18 to camp on the beach October 6, 2012. Reynolds so moved, seconded by Mikuletzky and carried by all. The owners of 15 East 19<sup>th</sup> Street were given permission to remove numerous dead trees and branches from the dune. They will hire a professional and all the debris will be removed. 5 Ocean Front Property Owners were also granted permission to pruned professionally. Mikuletzky moved to allow, seconded by Sharpless and carried by all. Properties are 2007 Seaview, 2001 Seaview, 16 E. 21<sup>st</sup> Street, 2011 Seaview and 1913 Seaview.

**THERE BEING NO FURTHER BUSINESS BEFORE THE COUNCIL, ON A MOTION BY MR. WARR THE MEETING WAS ADJOURNED.**

**APPROVED: \_\_\_\_\_**

**\_\_\_\_\_**

**GAIL J. WETMORE, RMC  
MUNICIPAL CLERK**