

December 10, 2025 Meeting Minutes
Regular Meeting of Mayor and Council

Mayor to call Caucus to order, Read notice

Roll Call:

Spark, Reynolds, Mikuletzky, Saburn were present/Gutowski and Foley were not present

Also present: Mayor Wellington, Terry Brady, Borough Attorney, Sponge Washburn, Zoning/Code Enforcement Officer, Cece Mattina, Deputy Clerk, Michele Inman, Assistant Treasurer and Brenda Kuhn, Municipal Clerk, Tax & Utility Collector

Caucus Items for discussion:

- School Tax Discussion
- Old Beach Badge Booth
- NJ REAL
- Affordable Housing
- Open Space Advisory Committee

Mayor Wellington called Regular Meeting to order at 5:00pm and read adequate notice

Pledge of Allegiance

Clerk's Statement

Roll Call:

Spark, Reynolds, Mikuletzky, Saburn were present/Gutowski and Foley were not present

Also present: Mayor Wellington, Terry Brady, Borough Attorney, Sponge Washburn, Zoning/Code Enforcement Officer, Cece Mattina, Deputy Clerk, Michele Inman, Assistant Treasurer, Kathleen Flanagan and Brenda Kuhn, Municipal Clerk, Tax & Utility Collector

Livery Lease Bids:

Jeff Kline bid in the amount of \$30,000, no other bids were received.

Approval of Minutes of the November 12, 2025 Regular Meeting

Approval of Treasurers Report

Approval of Building and Zoning Report

Committee Reports:

Public Safety:

- Report included in meeting minutes
- Court collected \$5,029.65
 1. Traffic fines-\$303.65
 2. Criminal fines-\$4,300.00
 3. Fish & Game-\$4,200.00
 4. Barnegat Light-\$513.00
- 193 Fire calls & 526 First Aid calls this year to date.
- Still need volunteers/EMT's for First Aid Squad
- Warned everyone about scams

Finance:

- Approved bills in the amount of \$614,875.07
- Regional and local schools were the largest payments

Public Works: Mayor Wellington gave this report on behalf of Councilman Gutowski

- Taking out stone at livery docks and will replace with white stone
- New 6 x 6's will provide the border/car stops
- Trap rock that was taken up was reused where the trailers are parked
- 16th Street End was a mess; a dumpsters worth of stuff was taken out.
- The 26th Street newly widened walkway is about 80% completed

- Christmas lights and snowflakes are up
- The entire interior of this building was painted in the last eight days
- Water at the dock and pavilion are off and winterized

Docks and Harbors:

- 2025 ramp and slips closed as of November 30th
- A few boats left, will be coming out soon
- Revenue for slips and ramp in 2025 was \$77,280.00, which is consistent
- Kayaks are all gone, revenue for 2025 was \$5825 which is also consistent with last year

Beaches & Parks:

- Dog park revenue down \$845.
- Pickleball revenue was down \$1,735
- Beach badges are \$247,069, due to the holiday badge.

Water/Sewer-Councilwoman Foley was absent, no report was given

Open Public Session: Spark/Mikuletzky

- Rich Brodman, 4 East 10th, on behalf of the BLTPA and the Joint Taxpayers Association, had concerns regarding the formula used for the school tax
- Jeff Jorda, 2807 Central Ave. asked about the paving on 21st and 29th Streets
- Kathy Elkins, of Elkins, PA wants to donate her time and talent to create something to honor the Sea King. The Mayor thought that was a good idea.
- Pete Snieckus, 8 East 13th, asked about the derelict boats. The Mayor said that one of them is in Long Beach Township.

Close Public: Reynolds/Spark/ all in favor

Proclamation

HONORING COUNCILMAN FRANK MIKULETZKY UPON HIS RETIREMENT FROM THE BARNEGAT LIGHT BOROUGH COUNCIL

WHEREAS, Councilman Frank Mikuletzky has faithfully and honorably served the Borough of Barnegat Light as a member of the Borough Council since 2007, dedicating nearly two decades to the betterment, safety, and vitality of our community; and

WHEREAS, throughout his tenure, Councilman Mikuletzky has demonstrated unwavering commitment, thoughtful leadership, and a deep sense of civic duty, serving in numerous capacities critical to the functioning and progress of the Borough; and

WHEREAS, Councilman Mikuletzky served with distinction as Chairman of Docks and Harbors for five years, where he provided steady oversight, effective stewardship, and a forward-looking vision for one of the Borough's most important assets; and

WHEREAS, from 2011 to 2025, Councilman Mikuletzky served as Chairman of the Public Safety Committee, guiding initiatives and policies that protected residents, supported first responders, and ensured the continued safety and preparedness of the Borough; and

WHEREAS, in addition to his chairmanship roles, Councilman Mikuletzky contributed as a member of the Beaches & Parks Committee, the Public Works Committee, and the Personnel Committee, always bringing thoughtful consideration and a practical, community-focused approach; and

WHEREAS, beyond his official council duties, Councilman Mikuletzky has also been actively involved with the Barnegat Light Volunteer Fire Company, exemplifying public service both in and out of elected office; and

WHEREAS, Councilman Mikuletzky's leadership, integrity, and dedication have left an enduring impact on the Borough of Barnegat Light, its residents, and its future; and

WHEREAS, his retirement from the Borough Council marks the conclusion of a distinguished era of service, and the Mayor and Council wish to recognize his innumerable contributions with gratitude and respect.

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and Council of the Borough of Barnegat Light do hereby honor and commend Councilman Frank Mikuletzky for his outstanding service, unwavering commitment, and lasting contributions to our community.

BE IT FURTHER PROCLAIMED, that we extend our heartfelt appreciation and warmest wishes to him for a fulfilling and well-deserved retirement.

Resolutions: votes for resolutions 2025-126, 127, 128, 129, 131, 132

Wellington	Moved	Second	Aye	Nay	Abstain	Absent
Spark		X	X			
Reynolds			X			
Foley						X
Gutowski						X
Saburn			X			
Mikuletzky	X		X			

Resolutions: votes for resolution 2025-130

Wellington	Moved	Second	Aye	Nay	Abstain	Absent
Spark		X	X			
Reynolds			X			
Foley						X
Gutowski						X
Saburn					X	
Mikuletzky	X		X			

RESOLUTION 2025-126

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MUNICIPAL COURT JUDGE FOR A THREE-YEAR TERM

WHEREAS, it is the desire of the Mayor and Council of the Borough of Barnegat Light to re-appoint our Municipal Court Judge for a three (3) year term, commencing on January 1, 2026 until December 31, 2028; and

NOW, THEREFORE BE IT RESOLVED, that Daniel F. Sahin, JMC is hereby appointed Municipal Court Judge for the Borough of Barnegat Light, County of Ocean, State of New Jersey.

RESOLUTION 2025-127

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN INTEROCAL SHARED SERVICE AGREEMENT WITH THE COUNTY OF OCEAN FOR FIRE INSPECTION SERVICES.

WHEREAS, the Borough of Barnegat Light is in need of fire inspection/code services; and

WHEREAS, it is the desire of the Borough of Barnegat Light to enter into an interlocal/shared service agreement to provide for fire inspections, permits, approvals and certificates to be performed under by the County of Ocean; and

WHEREAS, The Interlocal Services Act, N.J.S.A. 40A:8A-1, repealed, now the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-4, provides that any local unit may enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units, when approved by resolution under N.J.S.A. 40A:65-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. The Mayor and Borough Council of the Borough of Barnegat Light do hereby authorize the execution of an interlocal/shared services agreement with the County of Ocean for fire inspection/code services, in accordance with the attached Shared Services Agreement for Fire Inspection Services, and do further authorize the Fee Schedule attached as Schedule A thereto.

2. A certified copy of this resolution shall be forwarded to the County of Ocean and the NJ Department of Community Affairs, Division of Fire Safety, P.O. Box 809, Trenton, NJ 08625.

RESOLUTION 2025-128

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT OF MUNICIPAL BILLS IN THE AMOUNT OF \$614,875.07

WHEREAS, the Finance Committee of the Borough of Barnegat Light has examined the vouchers presented for payment,
NOW, THEREFORE, BE IT RESOLVED, that the approved vouchers amounting to \$614,875.07 authorized to be paid upon verification of the Treasurer that there is sufficient money in the appropriated accounts, subject to adequate signatures and funding.

RESOLUTION 2025-129

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TRANSFER OF APPROPRIATIONS ACCORDING TO 40A:4-58

WHEREAS, the Borough of Barnegat Light in the County of Ocean and State of New Jersey finds it necessary to transfer money from certain 2025 budget appropriations to carry on and pay its obligations and that such transfers are permitted by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Barnegat Light that the Treasurer is hereby authorized to make the following transfers:

CURRENT FUND:

FROM:

Information Technology	OE	\$35,000.00
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TO:

Buildings and Grounds	OE	\$25,000.00
Health Insurance I/C	OE	\$10,000.00

RESOLUTION 2025-130

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, SETTING THE 2025 SALARIES OF CERTAIN MEMBERS OF THE GOVERNING BODY

BE IT RESOLVED, by the Mayor and Council of the Borough of Barnegat Light that the following rates of compensation shall be within the scale of limits set forth in Section I of Salary Ordinances 08-03, 09-02, 10-09, 10-10, 12-11, 16-02 and 2020-2020-08; and

BE IT FURTHER RESOLVED, that the following Borough employees are actively employed by the Borough of Barnegat Light and shall receive the amount specified and set forth below. These amounts shall be retroactive to date of appointment.

Name	Position	2025
Ed Wellington (9/29/2025)	Mayor	4,000.00
Joseph Saburn (10/8/2025)	Councilperson	2,500.00

RESOLUTION 2025-131

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR THE LEASING OF CERTAIN MUNICIPAL PROPERTY (LIVERY LEASE PARCEL #1).

WHEREAS, the Borough of Barnegat Light duly advertised for the receipt of bids for the leasing of liveries; and

WHEREAS, bids for the leasing of the liveries in question were received on December 10, 2025 at public auction; and

WHEREAS, it is the desire of the Mayor and Borough Council of the Borough of Barnegat Light to accept the highest bids submitted for the leasing of municipal liveries.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Barnegat Light, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Borough Council do hereby formally award contracts to the highest bidders received at public auction for the leasing of liveries as follows:

Livery No. 3 – Van’s Boats-Jeff Kline
\$30,000 per year for 2026
Plus 2.5% increase each year in the second, third, fourth and fifth years of the lease

2. That the Mayor and Borough Clerk are hereby authorized to execute the leases for the subject liveries with the highest bidder for each livery, said lease agreement to be in the form on file with the Borough Clerk and previously approved by resolution of the Borough.

RESOLUTION 2025-132

RESOLUTION OF THE BOROUGH OF BARNEGAT LIGHT, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE VACATION LEAVE POLICY OF THE BOROUGH PERSONNEL POLICIES AND PROCEDURES MANUAL TO ESTABLISH VACATION LEAVE ENTITLEMENT FOR LONG-TERM PERMANENT PART-TIME EMPLOYEES

WHEREAS, the Borough of Barnegat Light (“Borough”) maintains a Personnel Policies and Procedures Manual (“Manual”) which sets forth the terms and conditions of employment, benefits, and responsibilities for employees of the Borough; and

WHEREAS, the Borough maintains a Vacation Leave Policy, and part-time, temporary or seasonal employees are not eligible for vacation or paid holidays; and

WHEREAS, the Governing Body recognizes the significant value, dedication, and institutional knowledge provided by long-term employees who serve in a permanent part-time capacity; and

WHEREAS, the Governing Body has determined that it is in the best interest of the Borough to promote the retention of experienced staff and to provide equitable compensation standards for those employees who have demonstrated a sustained commitment to the Borough over an extended period, regardless of whether they are part-time or full-time employees; and

WHEREAS, the Governing Body desires to amend the Vacation Leave Policy within Section Three of the Manual to extend vacation leave benefits to long-term permanent part-time employees who have been employed by the Borough for five (5) or more consecutive years.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Barnegat Light as follows:

SECTION I. Section Three: Leaves of Absence, “Vacation Leave Policy” of the Borough of Barnegat Light Personnel Policies and Procedures Manual shall be amended in the following manner:

Full-Time Employees

For full-time employees, the following provision shall apply. All vacation time will be prorated per year based on eligibility and length of actual service according to the following schedule (taken in not less than one day increments):

- (a) During the first probationary year, five (5) days of vacation, prorated.
- (b) After two (2) years and up to five (5) years of service (inclusive), ten (10) days of vacation.
- (c) After five (5) years and up to twelve (12) years of service (inclusive), fifteen (15) days of vacation.
- (d) After 12 years of service (inclusive), 20 days of vacation (this additional 5 days may be taken in either days off or in additional pay).

No vacation time may be taken during the first ninety (90) days of employment.

...

Employees hired on a part-time, temporary or seasonal basis are not eligible for vacation or paid holidays, except as set forth in the following subsection. However, employees who perform their job duties on a part-time basis and are paid with a yearly salary, such as the Construction Code Official and Zoning Officer, shall not have their salary reduced by virtue of the fact that a holiday or their vacation falls on a designated work day.

Exception for Long-Term Permanent Part-Time Employees

Notwithstanding the general provision herein stating that part-time employees are not eligible for vacation time, long-term, permanent part-time employees who have been employed by the Borough for at least five (5) consecutive years shall be entitled to ten (10) vacation leave commencing on the first day of their sixth year of employment.

All other provisions of this Vacation Leave Policy regarding scheduling, approval by the Department Head/Mayor, and restrictions on summer season usage shall apply to long-term, permanent, part-time employees.

SECTION II. This amendment shall take effect immediately upon adoption and be retroactive to January 1, 2025, for calculation purposes for the current calendar year.

SECTION III. The aforementioned amended policy shall be incorporated into the Borough’s Policies and Procedures Manual; and

SECTION IV. that the Administrator shall ensure that all employees are notified of the adoption and/or amendment of this policy .

Motion to Adjourn